

**CHILD PROTECTION ACCOUNTABILITY COMMISSION**  
**Non-Academic Education Workgroup**  
Thursday, May 2, 2019  
Collette Educational Resource Center, Conference Room C

**Meeting:** The Child Protection Accountability Commission (CPAC) Non-Academic Education Workgroup was called to order at 1:11 p.m. on May 2, 2019 at Collette Educational Resource Center, Conference Room C by co-chair Tammy Croce.

**Attendees:**

Mary Cooke, Capital School District	Tammy Croce, DASA
Jenn Davis, DDOE	Karen DeRasmo, Prevent Child Abuse DE
Susan Haberstroh, DDOE	Brian Moore, DDOE
Kellie Turner, PCAD	Michele Yingling, DSCYF
Eliza Hirst, OCA	

**Agenda Topics**

- I. Welcome and Introductions:** Everyone was welcomed to the meeting.

**Approval of meeting minutes:** Tammy Croce asked the workgroup members to review the meeting minutes from the March 11, 2019 meeting. Motion made by Karen DeRasmo and seconded by Susan Haberstroh to accept the meeting minutes with correction on page 1 Tammy Croce, DASA to Tammy Croce, DASA and on page 2 Section IV A, correction to date from 20192-2020 to 2019-2020. Jenn Davis and Michele Yingling abstained, motion passed.

**II. Update from small working groups:**

- a. Teen Dating Violence and Sexual Assault Training: Brian Moore reported out for Maureen Monagle. He stated that they are in the process of adding quizzes to the end of each module. Tammy Croce asked what happens if you do not pass the quiz. Mr. Moore stated that they give you the answer and the individual moves on. The quiz is meant to be an additional learning tool. Mary Cooke asked what happens if groups of staff members watch the modules together, because many times the modules are shown at all staff meetings. Mr. Moore stated, staff members can complete the quizzes on their own just like going in and doing the self-certification process. Tammy Croce asked who decided quizzes are necessary. Brian Moore said it was the Delaware Domestic Violence Coordinating Council because according to Title 14, Subchapter II, § 4166 they are the authority in charge of teen dating violence and sexual assault training for regulating provisions for nonacademic

training. Susan Haberstroh stated that there is no language in Title 14 on quizzes being included in modules. Jenn Davis stated that child abuse and child safety modules have always had quizzes. Susan Haberstroh stated that the modules need to state up front that there will be quizzes at the end, so people will be aware. Tammy Croce asked if individuals could go back into the module and look for answers while taking the quiz. Brian Moore said he would find out.

- b. Child Abuse and Child Safety: Susan Haberstroh stated that Rosie Morales was unable to attend; however, the group is working on updates. Information on when the new modules will be available is needed by May 15<sup>th</sup>. Eliza Hirst from the Office of Child Advocate along with several other individuals are working on putting together a module for Trauma Awareness, to be approved for credit. Susan Haberstroh stated that the module would go before the CPAC Education Committee in July and then to the Full CPAC Commission meeting in August. Eliza Hirst asked if the presentation should be sent out to the CPAC Education Committee before the meeting for review and Dr. Haberstroh said yes. Mr. Moore stated that he has equipment that the group can borrow to do the voice over-ride for the module. Discussion was held on if it could be ready sooner since LEAs are going to have time for staff to do trainings at the end of the school year for trainings. Dr. Haberstroh said it has to go before the CPAC committees before it is available for credit. Other resources and classes can be added to the website other than the required Non-Academic trainings for ease of access. Eliza Hirst did a presentation on the module and feedback was provided.
- c. Bullying and Gang Activity Awareness, Human Trafficking: Mr. Moore stated that the Human Trafficking module has been placed in Schoology and will be released in PDMS no later than Tuesday, May 7<sup>th</sup>. According to Mr. Moore, 250 people have registered for the annual Human Trafficking Symposium to be held on June 12<sup>th</sup> and 13<sup>th</sup> at Wilmington University, New Castle Campus.
- d. Suicide Prevention: Mr. Moore stated that The Society for Prevention of Teen Suicide is to have the new modules to him by July 1<sup>st</sup> and his date for release is no later than July 30<sup>th</sup>.

### III. **Update from small working groups:**

- a. Personal Body Safety Curriculum: An e-mail was sent out to all four approved vendors asking them if they were going to have any issues with providing services to the LEAs. Mr. Moore stated that he has no response from Kids in the Know; Second Chance stated they have no concerns, and two districts have tried to contact Lauren's Kids and they have not returned their calls. Mr. Moore said he tried calling them and they have not returned his call. Be SMART has currently reached their capacity and have asked for additional funds through Grant-In-Aid.

Karen DeRasmo stated that Lake Forest, Smyrna, and Appoquinimink School Districts have reached out to them to provide services and they have placed them on the “wait list” to see if they get additional funds to be able to provide them services. Just to serve the districts on the wait list, they would need to hire an additional staff member. Mr. Moore asked when PCAD would be able to let the LEAs know if they are going to be able to service them. Karen DeRasmo stated that it would be after the legislative session when the Grant-in-Aid funds have been passed, sometime around June 30<sup>th</sup>. Dr. Haberstroh stated that what is important for this group is to be able to identify the multiple channels of communication this workgroup has put in place to let the LEAs know of their obligation under this requirement. Kellie Turner stated that there was a counselor at Lake Forest that felt PCAD had betrayed them, because they had not reached out to the counselor personally to see why the district had not selected PCAD. Kellie Turner and Karen DeRasmo stated they explained to this individual that PCAD is a vendor to the State of Delaware and they could not contact them; however, information had been provided to all districts on the choices available. Kellie Turner stated that the districts PCAD have worked with in the past that have not selected any program are Brandywine and Christina. Dr. Haberstroh said the committee should reach out to these districts as a courtesy to make sure they understand they have to select a vendor. Tammy Croce said she would make contact with these districts. Dr. Haberstroh stated that she would reach out to the departments’ charter school office.

- b. Child Abuse and Child Safety Reporting Refresher Course: Reported under updates from small working groups.
- c. Feedback Loops for Trainings: Tammy Croce asked the group how feedback should be collected on the trainings. It was decided that Deb Stevens receives feedback from the members through DSEA and Tammy Croce and Mary Cooke receives feedback through administrators and Jenn Davis through the counselors. This will be on future agendas.

IV. **Next Steps:** The next steps are as follows:

- i. Finalize the trauma awareness module
- ii. Commitment of finalization of modules by May 15<sup>th</sup> with firm release dates
- iii. E-mail distribution list for start of school needs tweaking to make sure it is going to the correct individuals. Mary Cooke said she would ask at the next Human Resources meeting to see who should be receiving the yearly e-mail.

V. **Public Comment:** None

- VI. **Future Meeting Dates:** June 20<sup>th</sup> from 10:00 to 11:30am at Capital School District,  
Other Meetings: CPAC Education Committee–July 16<sup>th</sup>, 2019– 1:00 to 3:00pm-Collette  
Full CPAC Commission meeting–August 21, 2019 – 9:00 -12:00–NCCCH

A motion was made by Karen DeRasmo and seconded by Jenn Davis at 2:43 p.m. to adjourn the meeting. Motion passed.

Motion made by Dr. Susan Haberstroh and seconded by Jennifer Davis to accept the meeting minutes as presented, motion passed with Tania Culley abstained from voting.